

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION
REGULAR BOARD MEETING

DATE: August 9, 2010

A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 9, 2010, at 7:00 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder and Lori Bruss. Jaimi Calfee was absent.

Also Present: School Administrators Superintendent Robert Hanger, Secondary Principal David Bottrell, Activities Director Mark Oltman and Kim Svoboda.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Meeting called to order by Board of Education President Clayton Maahs at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Powers, seconded by Bruss to approve the consent agenda including minutes of the last meeting, claims and financial reports.

\$ 65,995.08 General Fund

\$271,549.41 Payroll

\$ 2,894.23 Activity Fund Reimbursement

\$100,000 Transfer to Depreciation

\$ 25,000 Transfer to Activity Fund

\$ 10,000.00 Band Uniform Account

\$ 5,000.00 Yearbook

\$ 10,000.00 Athletics

Voting Yes: Bruss, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Calfee

Motion Passed: 5-0-1

Scheduled Audiences: None

Unscheduled Audiences: None

E. Action Items

1. Motion by Powers, seconded by Clem to approve the negotiated agreement with certified staff for the 2010-2011 school year.

Voting Yes: Bruss, Powers, Clem, Maahs, Schroder.

Voting No: None

Absent: Calfee

Motion Passed: 5-0-1

2. Motion by Powers, seconded by Schroder to approve Contract Terms for the Administrative staff.

Voting Yes: Bruss, Powers, Clem, Maahs, Schroder.

Voting No: None

Absent: Calfee

Motion Passed: 5-0-1

F. Discussion Items: None

G. Communication: None

H. Elementary Principal's Report

Getting Ready to Roll

Things are moving along quickly towards to the first day of school. Teachers have been coming in to school all week and getting things put together in their rooms. Supplies are arriving and being checked off our lists, to be delivered to staff rooms. New students and parents have been stopping in to register.

Scott is putting up finishing touches on things around the school and starting to get things ship shape. Ready or not, we will start school on the 16th.

Teacher In-Service

Teachers and staff members will report for workdays on the 12 and 13th. We have good agenda lined up for our staff. Ellen Stokebrand will be here to talk about the new restraint and seclusion laws. We will be doing a review of our SIP Program and where we are in year 4 of our cycle. We are also going to be spending some time on our school email, calendar and google docs features on our network. At the elementary we will be discussing implementation of the next stages of our RTI program. We will have plenty to do on those two days.

Open House

Bennet Elementary will be hosting an Open House on **Tuesday, August 24th, from 6:00-8:00 p.m.**

The school will be open for everyone in the community to come and visit. The classrooms, library, and computer lab will be open for parents and patrons to visit. The District OR-1 Boosters will be at the Open House with lots of materials from the **Troll Book Fair**. There will be a table set up to register volunteers for the school volunteer program. Representatives from the Girl and Boy Scouts will be on hand with registration information also. If you want to have a booth or table at the open house, contact Mr. Robb at 782-3535. Mark your calendar for August 24th and make plans to attend our open house.

New Big Screen Televisions Installed

The Elementary Boosters purchased two big screen televisions for the elementary this summer. We also purchased a third television with funds built up in our Elementary activity account. The three televisions have been placed in the cafeteria, the Library, and the Art/Spanish Room. During the summer new cable was run inside the building for these new televisions and they were hooked up to Galaxy Cable Television service. We plan to use the set in the art/Spanish room to display our Spanish lessons on this year. The others will be used for various presentations and programming. They look great.

Grounds Update

Gates have been installed at the three small gate entrances to the playground. We also will have a new storage shed delivered this week to be installed on the school parking lot. This will house the bigger lawn mower we got a few years ago. We lost our current storage space when the new tenets moved into the school rental south of school. They took over all of the garage space in the back for storing their items and equipment. We

have temporarily been storing the mower in the preschool storage shed, but Mrs. Cheney will need that space with the start of preschool in a few weeks. Both parking lots have been armor coated and had parking lines repainted this summer also. They look nice.

I. Secondary Principal's Report

1. Teacher Inservice

August 11 – All Day SPED Teachers – Ellen Stokebrand – ESU 4

August 12 & 13. We have a full schedule of inservice plans that include:

All Staff:

School improvement review

Restraint and Seclusion training – Ellen Stokebrand – ESU 4

Google Calendar/Docs training

EAP rep

125 plan rep

7-12 staff:

Grading workshop – Mitzi Hoback – ESU 6

2. New Staff

I want to remind the BOE of our new staff in the JH/HS building.

Cassidy Lubben – 7-9-10 English

Peter Kok – SPED

Curt Thomas – SPED

Along with Ms. Svoboda, these three new staff members participated in a building orientation in June, and new teacher orientation on August 3 & 4 at ESU 4. Ms. Svoboda has agreed to act as our JH/HS staff mentor for these three, and has worked hard to put together a program to get them started on the right foot.

3. Class rosters

I will bring a current class roster, grades 7-12, to the meeting.

4. Class Schedule

I will bring a copy of the class schedule to the meeting.

J. Assistant Principal/Activities Director Report

- Summer Weight Room averaged 32 Students per day
- Band camp Week of August 2nd 38 Students involved
- Football practice begins August 9th
- Cross Country, Girls Golf, Volleyball August 16th
- Booster Bash is Scheduled at 6:00 p.m. on the Thursday August 26th

Bus Routes are in the finalization stages. The Administration and Bus Drivers met on August 2nd preparing for the School Year.

The Students I have encountered this last week are looking forward to the beginning of School
with optimism !!!!

K. Superintendents Report and Recommendations

1. Results of the Bennet Elementary maintenance audit include the need to replace the heating and cooling system. The current boiler will need replaced within the next 12 months in order to bring the system compliant with Nebraska code. Additionally the cooling system chiller has outlived the life expectancy for that type of equipment and as a consequence requires constant attention and repairs. Information relating to replacing those systems will become available at subsequent board meetings as we begin to fit together pieces of the puzzle. Additional items in the elementary building include covers for the gym exit signs, replacement of the door in the speech pathology room and an additional storage shed that can accommodate the size of the mower. The kitchen will also need work on the fire suppression system to bring it up to code. I will be seeking cost proposals for that upgrade.

Palmyra building maintenance and repairs continues with the replacement of heat controls in individual rooms in the original building. Last month we discussed those controls which were not in working order and they have now been replaced. Also the repair and replacement of circulating pumps related to the heating system in each building will be complete by the start of the school year. The shower replacement in the junior high locker room may not be complete by the start of the school year but should be done within the next 8 business days. Carpet was replaced in the upstairs computer lab as this was identified by a safety audit conducted in fiscal 2009-2010.

2. Nebraska Council of School Administrators conference Report: The Commissioner of Education and Finance Director Russ Inbody are reminding administrators to address the loss of SFSF funds in fiscal 2011-2012 when the Federal Stimulus money has been spent. For District OR-1 that will mean an immediate loss of \$94,608. The State Aid formula

itself will also be under scrupulous review as current anticipated needs cannot be funded and sustained at the projected rate of growth. Equalized districts will need to watch closely during the next legislative session and be prepared to address these financial issues. Other breakout sessions focused on current legal issues, Federal involvement in Pre-K12 and the use of and accountability of Federal funds. Keynote sessions focused on the changing face of K-12 education from the perspectives of technology, best practice and staff development.

3. I have included a proposed Superintendent evaluation instrument for your review. I recommend that evaluations be conducted in November and May utilizing the scoring rubric in the enclosed model. This will work well with the transition plan I provided you in July, and will also be compatible with goals that can be established and agreed upon in the upcoming board retreat.

4. Budget projections indicate a stable levy situation in the General Fund, Bond Fund and Special Building Fund. Valuations are currently estimated to show an average increase of 4% which will be adequate funding to maintain the current levy structure. Concern related to fiscal 2011-2012 will remain a concern as we approach the point where the level of federal funding will decrease as the State depletes stimulus dollars. You may review the proposed expenditures by account code with a direct comparison of fiscal 2009 and 2010.

5. Planning for both long and short term will begin in earnest as we develop ideas through a Board retreat. In the meantime I am providing a sample document for you review. This will be used to identify various projects by specific fund i.e. General, Depreciation or Building. Note: this is a sample only with sample items that do not necessarily pertain to us but do provide an example of how we can begin to look long and short term at a variety of needs.

L. Board of Education Development

1. The NASB area membership meeting is scheduled for September 15th in Auburn.
2. Board retreat dates (October 13, alternate September 20).
3. The State Education Conference is scheduled for November 17, 18 and 19 in Omaha.

Adjournment

The meeting was duly adjourned at 7:54 p.m. on August 9, 2010.

Next Board Meeting-September 14, 2010 At Palmyra High School at 8:00 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.