

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: June 13, 2011

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, June 13, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church, Mark Clem arrived at 7:35 Jaimi Calfee arrived at 7:46.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell, Activities Director Mark Oltman and Mike Powers.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Clayton Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$68,233.51 General Fund

\$318,006.31 Payroll

\$149.24 Activity Fund Reimbursement

\$126,000 Building Fund

Voting Yes: Church, Maahs, Royal, Schroder  
Voting No: None  
Absent: Calfee, Clem  
Motion Passed: 4-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Royal, seconded by Church to amend the teaching contract for James LaPointe.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Church to ratify teaching contract for Jennifer Hanger.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Clem, seconded by Church to approve the First reading of BOE Policy 505.07 Restraint and Seclusion of Students.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Schroder, seconded by Church to approve the First reading of BOE Policy 202.02 Conflict of Interest.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Church, seconded by Clem to approve the First reading of BOE Policy 503.03 Absences Excused.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

6. Motion by Church, seconded by Schroder to approve the First reading of BOE Policy 503.04 Excessive Absenteeism.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

7. Motion by Schroder, seconded by Church to approve the First reading of BOE Policy 508.15 Concussion Awareness.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

8. Motion by Clem, seconded by Church to approve the First reading of BOE Policy 406.08 Certificated Employee Evaluation.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

9. Motion by Royal, seconded by Clem to enter into executive session for the purpose of discussing the Superintendents performance evaluation and to prevent needless injury since an open forum was not requested at 9:25 p.m.

Motion by Royal, seconded by Clem to leave executive session at 10:28 p.m.

#### **F. Discussion Items**

1. The Board Negotiations Committee established dates for future meetings.

#### **G. Communication**

1. President Maahs shared appreciation from Mrs. Gera Stilwell and Mrs. Jean Sugden thanking the Board of Education and Administrators and staff for the retirement open house held in May.

#### **H. Elementary Principal's Report**

**June 13, 2011**

##### **End of Year Activities**

End of the school year activities went quite smoothly. The students and staff stayed busy and on task right up to the end. This is a credit to our staff for keeping that expectation

that we will have lessons and assignments right up to the very last day. Our students for the most part were well behaved and did a great job.

Now things have settled down into the more relaxed and quiet pace of summer. Although with the added benefit of extended air conditioning in the building because of the construction delay we have had quite a few staff members coming in and getting a start on next year's projects.

### **Summer Workshops**

June is our Staff Development month. We have 11 staff members attending six different workshops this month and next. Most of these are at ESU #4 in Auburn, which once again has put together a great list of summer enrichment activities. In August we will be sending a large group of staff members to DIBELS Next Training and all of your new staff members to the New Teachers Workshop.

I will be attending Data Retreat this week and the ESU #4 Principal's Retreat next week.

### **Construction Update**

For all of the hoopla of preparing for summer of no air conditioning we heard from the construction people earlier this spring, we are off to a slow start with our summer construction project. The only thing that has been done since the last board meeting is some minor electrical work. We are still waiting for the delivery of the cooling tower and the new boiler. It was delayed in shipping and is expected this week. Once everything is here and ready, they expect to complete the project in two weeks! That was news to me. As we were lead to believe that this would be a summer long project. Bottom line is if they get going next week, we will still have ample time to get the project completed before the August 1<sup>st</sup>. deadline.

### **Handbook Changes**

I will hand out copies of the 2011-12 Handbooks for Elementary and Preschool at the board meeting on Monday. The list of changes will be attached to the handbooks for your review and perusal during June. We will act on approval at the July Board Meeting.

### **Multicultural Report**

I will also have a copy of our yearly multicultural report for you on Monday. The report is going to a shorter format, so we aren't killing a tree each year!

## **I. Secondary Principal's Report**

### **June 13, 2011**

#### 1. End of year.

The final days of school went very well. Students were well behaved through the last day, and teachers finished up and checked out in a timely fashion.

#### 2. Summer activities

Administrators and Mr. Brown are in the process of completing reports for this past year, and planning to start next year. As reported last month we have a multitude of staff at workshops during June.

3. Multicultural Report for the Secondary building was presented.

4. Parent Student Handbook

The Board reviewed the Secondary handbook with denoted changes.

### **J. Assistant Principal/Activities Director Report**

**June 13, 2011**

Summer Activities

Drivers Education 40 Students in the Classroom June 6<sup>th</sup> through June 10<sup>th</sup>

Strength and Conditioning is averaging 40 students, and the numbers will increase once the Drivers Education students join us.

Gym Floor Refinish July 8<sup>th</sup>

### **K. Superintendents Report and Recommendations**

1. Information relating to Rule 10 changes in the evaluation of certificated employees was reviewed.

2. Information relating to the Annual Statistical Summary including instructional hours, transportation mileage, average daily membership and average daily attendance was presented.

### **L. Board of Education Development**

1. A Board retreat for the purpose of strategic planning will be held June 28 at the Nebraska Association of School Boards building in Lincoln.

### **M. Topics for Next Months Agenda**

Policy revision second readings, Policy review, Food Service report, Budgeting.

### **Adjournment**

1. The meeting was duly adjourned at 10:29 o'clock p.m. on June 13, 2011.

**Next Board Meeting-** June 28, 2011 at 6:30 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.