

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: October 10, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Wednesday, October 10, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Clayton Maahs, Larry Royal and Kevin Schroder. Jaimi Calfee arrived at 7:36.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Activities Director Mark Oltman.

Absent: Mark Clem

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Schroder, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$53,273.39 General Fund

\$349,965 Payroll

\$1600.00 Activity Fund Reimbursement

\$5701.20 Building Fund

\$49,248.82 Depreciation

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Clem  
Motion Passed: 5-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Royal to approve the First reading of Board of Education Policy 607.02 School Ceremonies.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Clem  
Motion Passed: 5-0

2. Motion by Schroder, seconded by Church to approve the First reading of Board of Education Policy 804.03 E-mail Retention.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Clem  
Motion Passed: 5-0

**F. Discussion Items**

1. The Board reviewed dates for upcoming Facilities Task Force meetings and the Regular meeting dates for November and December.

**G. Communication**

None

**H. Elementary Principal's Report**

October 10, 2012

**P-T Conferences**

Our fall P-T Conferences were well attended as usual. We had 92% of our parents in attendance by the end of the week. We were also able to have parents take part in our parent survey for our Advanced Ed accreditation process. I had a number of parents stop in and tell me how happy they were with our school.

### **End of the 1<sup>st</sup>. Quarter**

Our first quarter will be ending on Oct 12<sup>th</sup>. First Quarter Report Cards are going home the following Friday, October 19<sup>th</sup>.

### **Staff Development**

These next few months we will be bringing in substitutes to give our staff time to work on a number of staff development items. Greg Robbke will be in our building a number of times to allow staff to come in and meet with him for help and training on their i-Pads. Our staff is working on increasing their use of the i-Pad as an instructional tool with our students, especially now that we have the i-Pad cart that allows us to put an i-Pad in each student's hand. They are being used a lot in some rooms for display and projection purposes. The area we are looking for growth in is one to one instructional interaction with students utilizing the iPads as a learning tool.

We will also be utilizing substitutes for staff time to drill into our MAPS data from this fall. Our staff is getting proficient at getting reports and data. The next level we want to push is utilizing the data not only for instructional decision and planning, but building in the goal setting component of MAPS. This involves getting information into the hands of students and giving them benchmarks or goals to shoot for when they take their next MAPS assessment. I'm really excited to see us moving in this direction.

### **Elementary Booster News**

Our Elementary Boosters have been busy. They recently purchased two soccer goals to be put to use on our grass playing area. They have arrived and are being put to good use. They also okayed the purchase of a portable gate to be used in restricting access to certain areas of the school during after school activities. It just got delivered today. Hopefully we will have a report on how it works for you by the board meeting.

The Annual Fall Festival is set for Friday, Oct. 26<sup>th</sup> from 6:00 – 8:00 p.m. There will be free food and snacks, along with games and activities for the whole family. This will be the third fall festival for the elementary boosters. They have been well attended in the past.

## **I. Secondary Principal's Report**

October 10, 2012

### **1. End of First Quarter**

October 12 is the end of the first quarter and rapidly approaching. We are making every effort to help kids pass the first quarter, and to inform parents of those who are struggling.

### **2. Fall Testing**

MAPS testing is complete. We are learning more and more about using MAPS data to help individual students improve academically.

3. Parent teacher conferences

7th – 23/27 – 85%

8th – 16/39 – 42%

9th – 18/24 – 75%

10th – 15/25 – 60%

11th – 26/37 – 70%

12th – 13/25 – 52%

Total – 111/176 – 63%

**J. Assistant Principal/Activities Director Report**

October 10, 2012

The FFA and Agriculture students had a successful day at the 2012 Southeast Area Land Judging Contest held in Table Rock. 20 of the 22 students earned ribbons. Individually Palmyra had 6 of the top 10 placers. Kourtney Kempkes 2<sup>nd</sup>, Elizabeth Robinette 3<sup>rd</sup>, Brandon Brown 4<sup>th</sup>, Zach Roath 7<sup>th</sup>, and Victoria Talcott 8<sup>th</sup>. Brandon Brown, Michael Roath, Victoria Talcott, and Hannah Lionberger will represent Palmyra in State Competition in Beatrice on October 31<sup>st</sup>.

- JH FB, JH VB, ECNC VB October 8<sup>th</sup>
- ECNC VB October 9<sup>th</sup>
- County Government Day October 10<sup>th</sup>
- JH VB in Bennet October 11<sup>th</sup> 3:00 p.m.
- ECNC VB October 11<sup>th</sup>
- PINK NIGHT VB, FB, and Band ½ time Performance October 12<sup>th</sup>
- Oxbow Marching in Ashland October 13<sup>th</sup>
- End of the Quarter October 12<sup>th</sup>

7-12 Fall Concert November 1<sup>st</sup>

ONE ACT Home performance November 8<sup>th</sup>

Palmyra hosts ECNC ONE ACT at The LOFTE in Murray on November 14<sup>th</sup>

Hall of Fame BB Jamboree November 20<sup>th</sup> Palmyra

**K. Superintendents Report and Recommendations**

October 10, 2012

1. The Board reviewed Last Friday in September enrollment report submitted to NDE showing a total enrollment of 432 in Pre K through grade 12.
2. The Educators Health Alliance Board of Directors at their August 2012 meeting decided to change the timing for the setting and release of renewal premium rates for the 2013-2014 plan year. The EHA will provide the 2013-2014 premium rates and benefit information to EHA participants on approximately **November 1, 2012**. The change is

being made to accommodate the new labor negotiation timetable set by the Nebraska Legislature. This will enable EHA subgroups and local employee associations to have certain information regarding the cost of health insurance during the 2013-2014 bargaining period.

3. The annual Safety inspection was conducted on September 27, 2012 and is indicative of our efforts to maintain and improve conditions at both campuses. The report shows improvement as well as some areas where we can improve and is included for your review.

4. The Board reviewed a slight adjustment to the Bond special hearing notice as an error in the budget document rounded down the decimals places. The resulting changes were minimal and in reporting to the Department of Education I have made them aware of this error. The Department has informed me that there is nothing that needs to be done by the District since the error does not affect the Final Tax Request Resolution as approved by the Board in September.

5. The Board reviewed insurance quotes. We have completed the audit and interview process and the change over from Columbia to EMC is now complete.

#### **L. Board of Education Development**

1. The NASB State Conference is scheduled for November 14, 15, 16, at the La Vista Conference Center. Please review your calendars and I will take note to register you if you are able to attend. Early registration deadline is October 19<sup>th</sup>.

2. New Board Member workshop December 13<sup>th</sup> at the La Vista Conference Center.

#### **M. Topics for Next Months Agenda**

1. Audit report, Superintendent evaluation/Board Goals.

#### **Adjournment**

I. The meeting was duly adjourned at 8:39 o'clock p.m. on October 10, 2012.

**Next Board Meeting-** November 12 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.