

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: January 19, 2015

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 19, 2015, at 7:00 p.m. in the Media Center at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder and Susan Steward.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Larry Royal, Brandon Desh and Thane Jensen.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:00 p.m.

Announcement of Open Meetings Act Posting:

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Mr. Smidt presented information regarding E-Library resources and student use.

1. Elections - Superintendent Temporary Chairman

- a. President- Clayton Maahs-Unanimous
- b. Vice President- Kipp Haight-Unanimous

Appointment of committees, positions, & designations

- a. Secretary (Robert Hanger)
- b. Treasurer (Karen Hatcher)
- c. Legal Counsel (Harding & Schultz)
- d. Americanism Committee (Haight, Calfee, & Schroder)
- e. Finance Committee (Steward & Schroder)
- f. Building & Grounds Committee (Haight, Calfee, Church)
- g. Transportation (Schroder & Maahs)
- h. School Improvement Steering Committee (Calfee & Steward)

- i. Collective Bargaining Committee (Calfee, Maahs & Schroder)
- j. Depository Banks (Union Bank, Farmers & Merchants of Palmyra, & First Nebraska Bank)
- k. District Newspaper (The Voice)
- l. Designate date for the internal evaluation of the board of education (December)
- m. Designate date for the annual review of board policies. (Monthly beginning in October)
- n. Foundation for Knowledge (Calfee)

Motion by Schroder, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. Request by Steward to remove the December Regular meeting minutes from the consent agenda.

Approval of the December Regular Meeting Minutes.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder,.  
 Voting No: None  
 Abstain: Steward  
 Motion Passed: 5-0-1

Approval of January work session minutes as amended, claims and financial reports.  
 After discussion and roll call vote:

\$75,516.37 General Fund

\$359,288.08 Payroll

\$6,842.62 Depreciation Fund

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.  
 Voting No: None  
 Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Larry Royal addressed the Board and distributed a letter regarding information sharing, policy information shared by NASB during his final month on the Board. He asked to see if his concerns had been addressed and if he received information that other BOE members received. Superintendent Hanger informed the Board regarding the use of email and his guidance for distribution lists and the sending of email messages.

2. Brandon Desh addressed the Board and thanked them for their service and passion for the position informing them that the community was behind them and their efforts. He reminded them of their body of work in regards to strategic planning and facilities planning and encouraged them to work to alleviate any confusion regarding school

facilities and finance options that will achieve the desired goals. As a civil engineer he advised against a “band aid” approach attempting to utilize the current football field and track. He applauded the Board for their purchase of the north property and the half block south of the Palmyra gym.

3. Thane Jensen presented information regarding the sale of real property at 600 W. 9<sup>th</sup> Street and the process and requirements for updating the legal description.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Haight, seconded by Church regarding the sale of real property located at 600 West 9<sup>th</sup> Street for a purchase price of \$130,000 (Beginning at the Southeast corner of said Block E: Thence: N 00d00'00" W, on an assumed bearing, along and with the East line of said Block E, a distance of 239.98 feet; Thence: S 89d13'48" W, a distance of 147.23 feet; Thence: S 01d25'11" E, a distance of 242.17 feet; Thence: N 88d20'20" E, a distance of 141 .28 feet to the Point of Beginning and containing 0.799 Acres of land, more or less.)

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

2. Motion by Schroder, seconded by Haight to authorize the Superintendent to sign any and all documents pertaining to the new updated plat and legal description for the property at 600 W 9th Street.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

3. Motion by Calfee, seconded by Church to award the roofing contract to JEM Restoration Services.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

4. Motion by Church, seconded by Haight to accept the proposal from Clark Enerson Partners for the scope of work detailed to survey the Bennet site.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder.

Voting No: Steward

Motion Passed: 5-1

5. Motion by Calfee, seconded by Church to accept the proposal from Keith Rohwer (FGR Group) to facilitate two small group discussions on behalf of the Board of Education.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. The BOE reviewed information for the 2015-2016 school calendar.
2. Board of Education contact information was updated.
3. Information regarding the Bennet rental house was presented.
4. The BOE reviewed small group meeting format.
5. North property insurance information was presented.

#### **G. Communication**

1. Kevin Schroder and family thanked the Board.

#### **H. Elementary Principal's Report**

January 19, 2015

1. Second Semester is underway. The students and staff all came back from break rested and ready to learn. The students were very excited to share stories about their winter break. It's nice to have the students back in the building and in a routine.
2. Report cards for second quarter were sent out on Thursday, January 8<sup>th</sup>. We are now looking ahead to Parent teacher conferences on Tuesday, February 11<sup>th</sup>.
3. January 19<sup>th</sup> is scheduled for a teacher in-service day. It will be a very busy day for the staff. We will be looking at our New School Improvement Goal of Vocabulary, as well as MAPS data. During the week of January 12<sup>th</sup> Bennet students participated in MAPS testing for the areas of Reading and Math.
4. We will be celebrating the 100<sup>th</sup> Day of school on January 23<sup>rd</sup>.
5. Each month the staff and students focus on one pillar of the character counts model. There are six pillars: trustworthiness, respect, responsibility, fairness, caring, and citizenship. The focus for the month of January is fairness.

## **I. Secondary Principal's Report**

January 19, 2015

1. Jan. 19<sup>st</sup> In-service - Agenda to include:  
Advanc-ED learning goal implementation, MAPs/NeSA/C4L group work and Individual work time.
2. Student Teachers:  
Emily Smallcomb in Spanish with Ms. Gill  
Eric Williams in English with Mrs. Buescher and Mr. Pollock
3. Second Semester Updated Calendar provided for the BOE.
4. The BOE reviewed the Second Semester Roster and Master Schedule and 1<sup>st</sup> semester Honor Roll & Attendance

## **J. Assistant Principal/Activities Director Report**

January 19, 2015

The Board was provided a list of upcoming activities.

## **K. Superintendents Report and Recommendations**

January 19, 2015

1. The week of January 25-31 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. We would like to express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your outstanding service.
2. IDEA Grant Funds have been finalized. The application has been successfully submitted.
3. Legislative Session and upcoming issues:  
A) TEEOSA funding otherwise known as state aid. It is noteworthy that almost 2/3 of school districts in Nebraska are now in the category of non-equalized. B) Tax relief in the form of income tax, property tax and possibly sales tax.  
C) Early childhood education, charter schools, High Ability Learners and lottery dollars will also be in the spotlight as funding is scheduled to sunset in 2016.

## **L. Board of Education Development**

1. Legislative issues conference in Lincoln January 25, 26.
2. Education Forum in Kearney February 3, 4.
3. Presidents Retreat February in Lincoln 23, 24.
4. NRCSA Legislative Forum in Lincoln February 19.
5. NRCSA Spring Conference in Kearney March 19,20.
6. E-Meetings software from NASB.

**M. Topics for Next Month's Agenda:** School calendar issuing certified staff contracts

**Adjournment**

I. The meeting was duly adjourned at 9:50 o'clock p.m. on January 19, 2015.

**Next Board Meeting:** February 9<sup>th</sup> at Palmyra High School Distance Learning Room at 7:30 P.M. This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.