

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: January 14, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 14, 2013, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Welcome New Board Members
2. Oath of Office
  - a. Jaimi Calfee
  - b. Kipp Haight
  - c. Kevin Schroder
  - d. Treasurer
  - e. Secretary
3. Elections - Superintendent Temporary Chairman
  - a. President (*Clayton Maahs*) Vote 6-0

- b. Vice President (*Larry Royal*) Vote 6-0

Appointment of committees, positions, & designations

- a. Secretary (*Robert Hanger*)
- b. Treasurer (*Karen Hatcher*)
- c. Legal Counsel (*Harding & Schultz*)
- d. Americanism Committee (*Haight, Calfee, & Schroder*)
- e. Finance Committee (*Maahs & Schroder*)
- f. Building & Grounds Committee (*Haight, Schroder, Church*)
- g. Transportation (*Royal & Maahs*)
- h. School Improvement Steering Committee (*Calfee & Royal*)
- i. Collective Bargaining Committee (*Calfee, Maahs & Schroder*)
- j. Depository Banks (*Union Bank, Farmers & Merchants of Palmyra, & First Nebraska Bank*)
- k. District Newspaper (*The Voice*)
- l. Designate date for the internal evaluation of the board of education (*December*)
- m. Designate date for the annual review of board policies. (*Monthly beginning in October*)
- n. Foundation for Knowledge (*Royal*)

Motion by Schroder, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$61,723.77 General Fund

\$338,849.79 Payroll

\$4,063.06 Building Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

### **E. Action Items**

1. Motion by Royal, seconded by Church to accept Mark Oltman's voluntary separation request with appreciation for 32.5 years of dedicated service, effective December 31, 2012.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

2. Motion by Schroder, seconded by Calfee to adopt procedures related to BOE Policy 204.12 as outlined.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

### **F. Discussion Items**

1. The Board reviewed a draft of the 2013-2014 school calendar.
2. The Board updated Board of Education contact information.
3. Facility Audit Study Session items for consideration.

### **G. Communication None**

### **H. Elementary Principal's Report**

January 14, 2013

#### **Second Semester Off and Running**

We got off to a good start for the second semester. Students came back from the winter break excited to show off the new things that they got for Christmas and talk about the fun family events that they took part in. One of the neat things about working in the elementary is listening to small children talk about Santa Claus! I even had a first grader show me a picture of Santa stopping at their house on Christmas Eve, which her dad took why she was sleeping!

Report Cards went home on January 8<sup>th</sup>, and we are now looking ahead to Parent – Teacher’s Conferences on February 5<sup>th</sup>, which is just around the corner!

### **January In-Service**

We have the first of two staff in-service days for this quarter scheduled for January 21<sup>st</sup>. We will be working on a number of projects. Preparation for our Advanced Ed visit will be the major item discussed, with time being devoted to Safety and Crisis Plan updating, planning for the upcoming NESAs assessments and using the reports available from MAPS assessments to make classroom decisions and set student improvement goals. It will be a busy day.

### **School Safety Concerns**

In the wake of the tragedy in Connecticut, we have been reviewing our own safety procedures. We had a few parent inquiries about our safety and crisis planning. Most parents have let us know that they feel very safe leaving their children in our hands. The move to locked doors and security cameras several years ago was a very strategic and well planned move, on the part of the school board. Mr. Hanger has met with me and we are planning to implement some more security measures. We have a safety lock down drill planned for this month. We will also meet during the in-service day to review and update our current plan.

### **I. Secondary Principal’s Report**

January 14, 2013

1. Jan. 21<sup>st</sup> In-service plans
  - a. MAPs reports and data review.
  - b. School Improvement Visitation preparation:
  - c. Committee meetings
2. Second Semester Updated Roster as distributed.
3. Exchange Student  
The High School welcomed a new exchange student from Argentina.

#### **4. Welder Donation**

Thomas Hall and Blake Johnson, successful graduates of Palmyra, donated an XMT 350 Miller welder package worth \$3500 to the Palmyra FFA and career tech skills welding shop. They wanted to express their gratitude for the basic training and career choice they made working in the welding shop at Palmyra. The young men were very successful at the Agricultural Career Development State contest winning top welder honors in their division and winning the State contest and were also the top team in the Skills contest in Nebraska. Following high school they attended The Tulsa Welding School in Oklahoma and are now successful welders. Thomas works as a pipeline welder for Willbros in Kenedy, Texas and Blake works as a pipeline welder for Louisiana Crane in Carrizo Springs, Texas. This Fall Thomas and Blake came back to Palmyra and visited with

students about welding careers. In December Thomas came back with his welding rig and demonstrated welding techniques to the welding students. The final part of the contribution came January 4<sup>th</sup> when Thomas helped deliver and set up the welder in the Palmyra shop. Many thanks to Thomas and Blake for contributing to the success of Palmyra agriculture and technical career skills students.

#### 5. 1<sup>st</sup> semester Honor Roll & Attendance

### **J. Assistant Principal/Activities Director Report**

January 14, 2013

Upcoming activities and events were reviewed.

### **K. Superintendents Report and Recommendations**

January 14, 2013

1. The week of January 21-27 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. We would like to express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your outstanding service.
2. IDEA Grant Funds have been finalized. This year is several months later than the usual time frame for allocations as the system is being moved into the Portal and Grants Management. The total allocation for birth to 5 and school age is \$134,016.00 or about the same as last year. The application has been successfully submitted.
3. The Board reviewed the current Legislative Session and upcoming items of interest:
4. The Study session for the Board scheduled for January 21<sup>st</sup> will be in held as of now in the distance learning room so that we have access to a dry erase board etc.

### **L. Board of Education Development**

1. January 13, 14 Legislative Issues Conference at the Cornhusker in Lincoln.
2. Board work/study session January 21 at 6:00 p.m. in the Palmyra Distance Learning Room.
3. Education Conference February 4-5 2013 in Kearney.

### **M. Topics for Next Months Agenda**

School calendar, issuance of certificated employee contracts, Updated annual Board calendar that reflects negotiations timeline changes and the Facility Audit.

**Adjournment**

I. The meeting was duly adjourned at 8:45 o'clock p.m. on January 14, 2013.

**Next Board Meeting-** February 18, 2013 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.