

Request for Proposal: UPS

January 27, 2020

Palmyra School District OR1
425 F Street
Palmyra, NE 68418

Erate Identifier: Cat2.2020UPS

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Overview

Palmyra School District OR1 is seeking proposals for four (4) Tripp Lite UPS systems as defined below. See Appendix A for further information on part numbers and quantities requested.

All proposals which are highly equivalent to or exceed specifications of the APC Smart-UPS (part number listed below) will be considered.

Vendors will have 24 hours after vendor selection is announced to raise any questions. Questions will be addressed via the web site posting answers to all questions. The District will have the final authority to the resolution of all questions.

All bidding vendors must be Erate eligible, have an updated Form 473 (SPAC) on file to provide the services requested; bidding vendors must provide their Service Provider's Form 498 ID (formally known as SPIN) as part of this RFP. **Vendors are required to state if any proposed equipment and/or services are ineligible for Erate funding as part of their proposal documentation.**

All bidding vendors must be Erate eligible and have an updated Form 473 (SPAC) on file to provide the services requested and provide their Service Provider's Form 498 ID (formally known as SPIN) as part of this RFP. **Vendors are required to state if any proposed equipment and/or services are ineligible for Erate funding as part of their proposal documentation.**

Proposals are due in either hardcopy or in electronic form (PDF format) on or before **February 25, 2020 at 3:00 pm CST** at Palmyra School District OR1, Attn: Burke Brown – RFP Response, 425 F Street, Palmyra, NE 68418 or emailed to brown.bur@districtor1.net. Emailed proposal documents will be time-stamped from the receiving computer.

Proposals opening will be held at the Board Room of Palmyra School District OR1, 425 F Street, Palmyra, NE on **Wednesday, February 26, 2020 at 9:00 a.m. CST.**

Questions should be addressed, no later than February 11, 2020, to:

Burke Brown

Ph: 402.780.5327 | Email: brown.bur@districtor1.net

Questions and Answers will be posted on district website [DistrictOR1/2020](#) by February 13, 2020.

1.1 Product Specifications

Palmyra School District OR1 is seeking proposals for four (4) Tripp Lite Smart-UPS systems; part number SMART3000CRMXL and SMART5000XFMRXL. Additionally, Palmyra School District OR1 is seeking proposals for the associated battery packs for the systems, if needed. All equipment bid must be new.

Qty 2 - Minimum Requirements (SMART3000CRMXL):

Smart 3000VA 4U Rackmount Line-Interactive UPS (8 Outlets) or Compatible.

Hardware Features:

- Tripp Lite 3kVA / 3000VA / 2880W line interactive UPS
- 0.96 power factor 120V nominal output with 83V to 145V input
- Sine wave output 4U rack/tower with reduced depth
- 2 post mounting kit included USB, RS232, EPO
- optional SNMP/Web card are available for simultaneous use

Qty 2 - Minimum Requirements (SMART5000XFMRXL):

5kVA 3750W UPS RM 3U or Compatible

Hardware Features:

- 5kVA / 5000VA line interactive 3U rack/tower UPS; Sine wave output
- 208 & 120V output during brownouts to 167 and overvoltage's to 260V
- USB, Serial, EPO & Network Management Card options
- 3U all-in-one chassis; 8 single-outlet switched load banks; 97% efficiency
- NEMA L6-30P input; 8 NEMA 5-15/20R, 2 L6-20R & 1 L6-30R outlets

2.1 Pricing and Payment Structure

Vendors are required to breakdown the purchases by building as outlined in the table in Appendix A. Vendors are required to complete Appendix A as part of their proposal.

Contracts will be awarded only after receiving a funding commitment and decision letter from SLD or agreed upon by the district. This RFP will automatically become part of any contract awarded to a vendor. The District requests vendors to file a Form 474 (Service Provide Invoice; SPI) to request reimbursement directly from USAC for the eligible Erate portion of the contract.

3.1 Evaluation Process

Please refer to Appendix B for further details regarding the evaluation process.

4.1 Discrepancies and Omissions

Vendors finding discrepancies or omissions in the RFP or having any doubts as to the meaning or intent of any part thereof shall submit such questions or concerns to Burke Brown, Palmyra School District OR1, brown.bur@districtor1.net. Addenda issued in correspondence to this RFP shall be considered a part of this RFP and shall become part of any final Contract that may be derived from this RFP. This RFP and its addenda will be part of any possible future contract with successful vendor(s).

5.1 Contingencies

This RFP should not be considered as a Contract to purchase goods or services, but is a Request for Proposal in accordance with the Terms and Conditions herein and will not necessarily give rise to a contract. However, RFP responses should be as detailed and complete as possible to facilitate the formation of a contract based on the RFP response(s) that are pursued should Palmyra School District OR1 decide to do so. The purchase of said equipment will require an approval process which will not be complete until the noted “Anticipated Award Date”. Proposals stating that pricing is valid dependent upon availability and/or subject to prior sale will be considered as non-responsive. Completion of this RFP form and its associated Appendices are a requirement. Failure to do so will disqualify your RFP response submittal. Vendors must submit sealed RFP responses by the due date and time as specified herein. Electronic submissions will be accepted if create in PDF format and e-mail brown.bur@districtor1.net by the due date and time as specified herein. Date and time stamp of receiving computer will govern all e-mails. Vendors will be considered nonresponsive if the above requirements are not submitted as requested. The Palmyra School District OR1 has the right to reject all submitted proposals and resubmit for new proposals through a revised RFP.

6.1 Vendor Questions and Clarifications

Questions should be addressed, no later than February 11, 2020, to:

Burke Brown
Ph: 402.780.5327 | Email: brown.bur@districtor1.net

Questions and Answers will be posted on district website [DistrictOR1/2020](#) by February 13, 2020.

Appendix A

Required Form for RFP Response.

TABLE 2.1: BENNET ELEMENTARY SCHOOL			
Erate Eligible Services			
Description	Qty	Unit Price	Total
SMART3000CRMXL	1		
SMART5000XFMRXL	1		

I acknowledge Section 2.1 Pricing and Payment; Palmyra School District OR1 will only accept discount on invoices; therefore, the winning vendor will file a Form 474 (Service Provider Invoice Form) to request payment of the discount amount for eligible services after billing the applicant for the non-discount share of the cost of the equipment and/or services.

Vendor Name: _____

Erate Form 498 ID (SPIN): _____

Printed Name: _____

Signature: _____

Date Submitted: _____

Appendix B
Evaluation Rubric
Palmyra School District OR1
Erate: Cat2.2020UPS

1. Cost of eligible equipment and/or eligible maintenance 40 points

Cost of Equipment will be released at time of proposal opening. Points will be awarded during the evaluation of the proposal(s).

2. Features included..... 30 points

All documented features of the device in the RFP will be evaluated and points award as such. Points will not be awarded for features that are not included in the cost of the device as presented in the RFP.

3. Support of hardware 15 points

Technical support will be contacted and will be evaluated on its technical knowledge, English as the primary language, and ease of use.

4. Reliability and References 10 points

Vendor shall supply a minimum of three references. Please include: Company Name, Reference Name, Position and Contact information, as well as products used and industry of customer. Additional points may be awarded for positive experiences in the PK-12 field.

Reliability score will be determined using the following criteria:

- a. References given in the RFP
- b. Known other users of the device
- c. Personal experiences

5. User Interface..... 5 points

The user interface will be evaluated and points awarded on the ease of use and the completeness of the interface to the device.