

## **Board of Education Regular Meeting**

Thursday, July 11, 2024 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

### **District Mission:**

**“Together we prepare our students to successfully meet the challenges of the future.”**

**Strategic Goal 1:** District OR-1 Public Schools will provide the facilities needed to be competitive with other area schools in athletics and fine arts programs.

**Strategic Goal 2:** District OR-1 Public Schools will foster a unified community.

**Strategic Goal 3:** District OR-1 Public Schools will continuously implement (academic) programs and the curriculum needed to remain competitive with other area schools.

Attendance Taken at 7:01 PM.

Dean Busch: Present

Jaimi Calfee: Present

Tim Cheney: Present

Brandon Desh: Present

Dee Moore: Present

Josh Penterman: Present

This information was posted in the following public formats:

- The Voice News (weekly area newspaper)
- Farmers' Merchants Bank - Palmyra
- Palmyra Post Office
- Palmyra High School
- Bennet Post Office
- Bennet Elementary School
- District OR-1 Website - <https://www.districtor1.org/>

### 1. Call to Order and Pledge of Allegiance

- Board President Desh called the meeting to order at **7:00 p.m.**
- Board President Desh led the board members and patrons in attendance at the meeting in the Pledge of Allegiance.

## 2. Announcement of the Open Meetings Act Posting

- Board President Desh identified the location of the Open Meetings Act Poster on the wall in the meeting room.
  - ***Please note:*** *An updated copy of the Open Meetings Act poster will be distributed to public entities for public distribution sometime during the summer of 2024.*
  - *Until the posters arrive, the attached document will be displayed in the meeting room to accommodate the current changes.*
  - ***The changes are reflected in the currently posted materials: revised April 2024.***

## 3. Staff and Student Presentations

- During the month of July, no staff or student presentations were scheduled.
- These staff and student presentations will start again at the beginning of the **2024-2025** school year.

## 4. Consent Agenda Motion to approve the consent agenda as presented. This motion, made by Dee Moore and seconded by Josh Penterman, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.

### 4.1. Approval of Board Agenda

### 4.2. Approval of minutes of previous meetings

### 4.3. Approval of Claims/Payment of Bills and Payroll

### 4.4. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

### 4.5. Financial Report

## 5. Public Comment

- Public comment was provided by Susan Royal of Palmyra, Nebraska.
- Public comment was provided by Jan Svoboda of Bennet, Nebraska.

## 6. Administrative Reports

### 6.1. Superintendent's Report

#### **Superintendent Hart Provided Information on the following topics:**

- **"Community Unity" Update:**
  - **PHS Commons Area** - We are looking to complete final design plans for the "Community Unity" section of the PHS commons area.
  - **Plaque Dedication at the Olson Complex:** We are planning to dedicate the Cpl. Robert Kempkes plaque at the Olson Complex sometime during a home game during this upcoming football season.
    - Additional details will be communicated in the coming weeks.

- **Time Capsule Discussion:** The current time capsule that we uncovered will be placed in the "Community Unity" section of the PHS commons for display.
- **PHS Trophy Case Idea:** A picture of a proposed trophy area located under the stairs in the PHS commons is attached to this agenda item.
- **"Community Unity" Panels:** These panels (discussed throughout many earlier meetings) will be on display in the PHS commons area after final designs are completed and work is completed.
- **PHS Tree Recognition Proposal:** The tree located on the north side of the high school near the food service driveway will be provided with a memorial plaque sometime in the fall.
- **Mental Health Grant:**
  - Staff and student resources were discussed, and action planning continues as our staff maximizes the resources our district has been granted to support staff and student mental health.
- **Gym Floor Refinishing:**
  - The gym floors at the high school were refinished in June 2024.
- **Olson Complex Grooming Report:**
  - June 2024. Please see the attached document.
- **Community Building Expansion "Open Houses"**
  - We will try and schedule these public events for sometime in late August or early September depending on substantial completion of the expansion projects.
  - Information about these public events will be communicated via our website and social media channels.
- **Personnel Update:**
  - **Bus Drivers** - We are still in need of additional drivers for the upcoming school year.
  - **Food Service** - We are still in need of additional personnel in this area for the upcoming school year.
  - **Classified Staff** - We are in the process of finalizing all positions in this area for the upcoming school year.
  - **Certified Staff:** All current positions have been filled.
- **Community Child Care Meeting Information:**
  - A community input meeting regarding potential opportunities and options for local child care will be held on **Monday, July 29th, from 5-7 p.m. at the American Legion building located at 970 Monroe Street in Bennet, Nebraska.**
  - More information will be posted on our social media channels and district website in the coming weeks. All community members are encouraged to attend.
- **District "Branding" Discussion**
  - A Strategic Planning Committee meeting will be scheduled in the next couple of months to discuss this topic in further detail.
- **Policy Update and Review:**
  - A summary of required legislative policies and updates were shared by Superintendent Hart.
- **Staff and Student Kudos: Topics included:**
  - **Alexis Calfee Blood Drive** - This year the blood drive had a record number of units donated.

- Current and Former Student Accomplishments
- Summer activities
- Construction progress and support from staff
- **2022 Bond:**
  - The 3rd Issuance of the 2022 General Obligation Bond was issued on **June 26th, 2024.**
- **Public Comment Update Information:**
  - Superintendent Hart highlighted upcoming changes and recommendations to our public comment policies. This item was also an action item later in the meeting.
- **District Communication Audit**
  - Superintendent Hart summarized information from the Alumni, Parent and Staff Surveys distributed earlier in the year.
  - A student survey for grades 4-12 is planned for this fall.
- **2024-2025 Budget Planning:**
  - Superintendent Hart addressed questions about the monthly financial reports.
  - A Budget Committee meeting is scheduled for **Wednesday, July 17th, 2024** to discuss the **2024-2025** projected district budget in more detail.
- **Student Handbook Updates**
  - **Elementary School:**
    - This document is up for approval this month. *This item was tabled last month.*
  - **Palmyra Junior/ Senior High School:**
    - This document is up for approval this month.
- **Staff Handbook Update**
  - Certified Staff:
  - Classified Staff:
    - These documents will be on the board agenda for approval in August 2024.
- **Building Level Summer Projects Update:**
  - Superintendent Hart highlighted the variety of tasks that need to be completed prior to the start of the upcoming school year.
- **Other items as needed**

#### 6.1.1. Highway #2 Palmyra Area R-Cut Project Update

- **Initial Project in Hand (PIH)** planning is tentatively scheduled for **August 2024**. The PIH is where Nebraska Department of Transportation (NDOT) staff and the Design Consultant meet on location to review project design plans.
  - Public Involvement is tentatively planned for **December 2024**. This event will likely be an "open-house" format in Palmyra.
  - More information about this open house event will be communicated through our school district channels as it becomes available.

#### 6.1.2. Parent, Patron, and Alumni Survey Feedback and Discussion

- Superintendent Hart summarized the results of these recent surveys and provided action steps in response to collected feedback.

### 6.1.3. Enrollment Option Policy #5006 Update Discussion

- Discussion included reviewing the recommendations for change contained in the attached document.
- In accordance with recent legislation, **effective July 19, 2024**, a student may "option" **once during elementary school, once during middle school, and once during high school** for a total of **three times**.

### 6.2. Administrative Team Report

- No administrative reports were presented during July.

## 7. Discussion Items- Committee Reports

### 7.1. Budget Committee

- The Budget Committee meeting originally scheduled for Thursday, July 11th **was changed to Wednesday, July 17th at 9:00 a.m.** at Palmyra High School.
  - A summary of this meeting will be shared at the **Monday, August 12th** regular board meeting.

## 8. Policy Review

- Superintendent Hart summarized the attached required policy additions or updates dictated by recent legislative action.
  - Consideration for approval of these policies is also listed as an action item later in the meeting.

### 8.1. Policy #8346 Updated Procedures for Public Comment

## 9. Action Items

9.1. Presentation, discussion, and or official action to approve the **2024-2025** High School Student Handbook. Motion to Approve the 2024-2025 High School School Handbook. This motion, made by Dee Moore and seconded by Josh Penterman, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.

9.2. Presentation, discussion, and or official action to approve the **2024-2025** Bennet Elementary Student Handbook. Motion to Approve the 2024-2025 Bennet Elementary Student Handbook. This motion, made by Dean Busch and seconded by Tim Cheney, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.

9.3. Presentation, discussion, and or official action to approve the recent required legislative policies. Motion to approve the recent Legislative required polices and updates. This motion, made by Dee Moore and seconded by Josh Penterman, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.

9.4. Presentation, discussion, and or official action to approve an updated change to the **2024-2025** School District Calendar. Motion to approve the updated changes to the 2024-2025 school calendar. This motion, made by Jaimi Calfee and seconded by Dean Busch, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion as this was discussed earlier in the meeting.

9.5. Presentation, discussion, and or official action to approve **Policy #5416** Student Fees and Appendix Motion to approve the recommended student fees for the 2024-2025 school year. This motion, made by Tim Cheney and seconded by Dee Moore, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.

9.6. Presentation, discussion and or official action to reaffirm Board of Education Policy Review Parental and Family Engagement **Policy # 6400** Motion to reaffirm Parental Involvement Policy #6400. This motion, made by Dee Moore and seconded by Josh Penterman, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.

9.7. Presentation, discussion, and or official action to approve the update to Policy #8346 Updated Procedures for Public Comment Motion to approve as discussed. This motion, made by Dean Busch and seconded by Josh Penterman, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.

9.8. Presentation, discussion and or official action to approve the updates to Enrollment Option Policy #5006. Motion to approve as discussed. This motion, made by Dee Moore and seconded by Tim Cheney, Passed.

Dean Busch: Yea, Jaimi Calfee: Yea, Tim Cheney: Yea, Brandon Desh: Yea, Dee Moore: Yea, Josh Penterman: Yea

- No further discussion.
  - A review of the Appendix to Policy #5006 will be discussed at the **Monday, August 12th, 2024** regular Board of Education meeting.

## 10. Board of Education Development

- Board President Desh summarized the results of the Board self-assessment that was completed by board members during the month of June.

### 10.1. Board Self Assessment Summary

#### 11. Closed Session

- No closed session occurred during the meeting.

#### 11.1. Convene Closed Session

- No closed session occurred during the meeting.

#### 11.2. Reconvene Meeting from Closed Session

- No closed session occurred at the meeting.

#### 11.3. Approval of any action deemed necessary as a result of the closed session

- No closed session occurred during the meeting.

## 12. Topics for Next Month's Agenda

- The next Regular Board of Education Meeting will be **Monday, August 12th, 2024, beginning at 7:00 p.m.** at Palmyra High School in the media center.
- The next Special (CMAR) Board of Education Meeting will be **Monday, August 12th, 2024, beginning at 6:30 p.m.** at Palmyra High School in the media center.

## 13. Adjournment

- The meeting was adjourned at **8:52 p.m.**

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Chairperson

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Superintendent